

**NEOSHO COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES**

AGENDA

**April 11, 2017 – 5:30 P.M.
Student Union – Room 209**

- I. Call to Order**
- II. Roll Call**
- III. Public Comment**
- IV. Approval of the Agenda**
- V. Consent Agenda**
 - A. Minutes from March 14, 2017
 - B. Claims for Disbursement for March 2017
 - C. Course Inventory Revisions/Additions
 - D. Coordinator of Assessment
 - E. Personnel
- VI. Reports**
 - A. Faculty Senate – Rita Drybread
 - B. Ottawa Campus – Marie Gardner
 - C. Treasurer – Sandi Solander
 - D. President – Dr. Brian Inbody
- VII. Old Business**
- VIII. New Business**
 - A. Resolution 2017-13: Court Reporter Certificate
 - B. Resolution 2017-14: 2017-2018 College Catalog
 - C. Resolution 2017-15: MOU for Equipment Sharing
 - D. Resolution 2017-16: Faculty Renewal Recommendations
 - E. Resolution 2017-17: Administrative Employees Contract Renewals
 - F. Resolution 2017-18: Hourly Non-Exempt Employees Contract Renewals
 - G. Executive Session: Employer/Employee Negotiations
 - H. Executive Session: Non-Elected Personnel
- IX. Adjournment**

**NEOSHO COUNTY COMMUNITY COLLEGE
BOARD OF TRUSTEES**

MINUTES

**April 11, 2017 – 5:30 P.M.
Student Union – Room 209**

I. CALL TO ORDER

David Peter called the meeting to order at approximately 5:30 p.m. in Room 209 of the Student Union.

II. ROLL CALL

The following members were present: Charles Boaz, Lori Kiblinger, David Peter, Dennis Peters and Jenny Westerman.

Also in attendance were Kerrie Coomes, Rita Drybread, Marie Gardner, Denise Gilmore, Dr. Brian Inbody, Kent Pringle, Sarah Robb, Mike Saddler, Sandi Solander, and The Chanute Tribune.

III. PUBLIC COMMENT

There were no speakers.

IV. APPROVAL OF THE AGENDA

On motion by Dennis Peters and second by Jenny Westerman the agenda was approved as presented.

V. CONSENT AGENDA

On motion by Lori Kiblinger and second by Dennis Peters the following items were approved by consent:

A. Minutes from March 14, 2017

B. Claims for Disbursement for March 2017

C. Course Inventory Revisions/Additions

Before each semester begins, the Kansas Board of Regents asks coordinated institutions to submit a list of courses that the college is capable of teaching in that semester, but is not compelled to offer. This list of courses is referred to as the course inventory. Each change to the inventory must be approved by the academic department where it originated, the curriculum committee, the Chief Academic Officer, the President of the College and finally, the College Board of Trustees, as per NCCC policy.

**Course Inventory Changes
April 2017 Board Meeting**

Change Credit Hours

ALMA 160 Clinical Aspects of Medical Assisting, 3 cr hrs,
to Clinical Aspects of Medical Assisting, 4 cr hrs

D. Coordinator of Assessment

It was the president's recommendation that the Board appoint Nathan Stanley as Coordinator of Assessment beginning fall 2017.

E. Personnel

1. Resignation of Coordinator of Residence and Student Life

It was the president's recommendation that the Board accept the resignation of Caitlin Lay as Coordinator of Residence and Student Life. Her last day will be May 17, 2017.

2. Resignation of Assistant Women's Basketball Coach

It was the president's recommendation that the Board accept the resignation of Ryan Cummins as Assistant Women's Basketball Coach. His last day will be May 31, 2017.

3. Resignation of Assistant Athletic Trainer

It was the president's recommendation that the Board accept the resignation of Nathan Krause as Assistant Athletic Trainer. His last day will be May 17, 2017.

4. Head Wrestling Coach

It was the president's recommendation that the Board approve the employment of Nicholas Northern as Head Wrestling Coach. Mr. Northern has a B.A. in Kinesiology from Cornell College, Mount Vernon, IA, and a M.S. in Higher Education from Iowa State University, Ames, IA.

Mr. Northern's prior work experience includes Head Assistant Wrestling Coach at Cornell College, Mount Vernon, IA; Assistant Director of Admissions at Cornell College; Part-time Assistant Wrestling Coach at Cornell College; and Admissions Counselor, Bethany College, Lindsborg, KS.

Mr. Northern will be paid at MS, Step 4 (\$34,966), which may be adjusted after negotiations are complete for 2017-18. His start date will be August 14, 2017.

VI. REPORTS

- A. Faculty Senate – Rita Drybread reported on what faculty were doing. See attachment.
- B. Ottawa Campus – Marie Gardner reported on what was happening on the Ottawa campus. See attachment.
- C. Treasurer – Sandi Solander gave a treasurer's report. Revenue for the month of March was \$2,381,713.78 and disbursements were \$2,622,602.64. See attachments.
- D. President – Dr. Brian Inbody gave his president's report. See attachment.

VII. OLD BUSINESS

There was no old business to discuss.

VIII. NEW BUSINESS

A. Court Reporter Certificate

Last year NCCC created a Court Reporter A.A.S. degree. We are now bringing forward a request for a Court Reporter certificate program. All of the core courses from the A.A.S. remain in the certificate program; the general education courses are not in the certificate. The certificate program contains 45 credit hours and will prepare students to sit for the Kansas Certified Court Reporter (CCR) exam and the Registered Professional Reporter credential. A copy of the revised program sheet with the addition of the certificate follows. It was the president's recommendation that the Board approve the Court Reporter certificate program.

Resolution 2017-13

RESOLVED, that the Board of Trustees of Neosho County Community College approves the creation of the Court Reporter certificate.

On motion by Dennis Peters and second by Lori Kiblinger the above resolution was approved unanimously.

Court Reporter

Certificate or Associate of Applied Science

The Court Reporter program is a two-year program leading to a certificate or an A.A.S degree. Court Reporters capture and document each word spoken, action taken or gestures made within the courtroom using various technologies. They are employed in courtrooms, for freelance firms, as Captioners, or doing CART (communications access realtime translation). Demand for court reporters is expected to soar in the next 5 years across the United States, with more than 5,500 new job openings. Students can expect an annual starting salary of \$45,000 - \$60,000. Upon successful completion of this program the student will have the skills required to sit for the Kansas Certified Court Reporter (CCR) exam administered by the Kansas State Board of Examiners of Court Reporters and the Registered Professional Reporter (RPR) credential administered by the National Court Reporters Association (NCRA).

Prerequisites

The degree-seeking student will need to demonstrate proficiencies in reading and English based on the Accuplacer exam or ACT/SAT scores. Some of the courses in this curriculum have specific prerequisites.

Certificate Program Outcomes

1. Maintain or increase transcribing skills to 50 wpm to produce and transcribe legal forms and court/deposition documents.
2. Demonstrate a strong academic background in English, grammar, word usage, punctuation, legal terminology and principles of medical terminology so they will understand the vocabulary and material with which the working reporter deals.
3. Verbally, and in writing, demonstrate competence in appropriate vocabulary knowledge and usage.
4. Produce transcriptions and real time writing from depositions, interrogatories and court proceedings as they relate to the working reporter.
5. Demonstrate machine shorthand speed to a level of 225 wpm with two voices at 95% accuracy in order to be eligible to take the Kansas Certified Court Reporter (CCR) exam administered by the Kansas State Board of Examiners of Court Reporters and the Registered Professional Reporter (RPR) credential administered by the National Court Reporters Association (NCRA).

Degree Program Outcomes

6. Apply the knowledge gained in the certificate program and general education courses to demonstrate competence as a court reporter.

Course Sequence

The listing that follows is a recommended sequence of courses. The student should consult with an advisor for individualized needs specific to their academic situation and flexibility of course sequencing order.

NOTE: Progress in theory and speed classes is very individualized. Students make progress at different rates, dependent of amount of time spent practicing and quality of

practice. Students should plan to spend a minimum of 10-15 hours outside of class weekly practicing on their steno machines.

Students may need to repeat speed classes to meet speed/accuracy requirements. Students repeating speed classes will incur additional tuition charges.

Sequence of Courses

		Cr Hrs
+RCR 101	Introduction to Court Reporting	3
+RCR 102	Realtime Reporting Theory	3
+RCR 105	Realtime Reporting Punctuation	3
+RCR 132	Realtime Reporting Advanced Theory	2
+RCR 106	Realtime Reporting Lab 80/100	5
+RCR 202	Realtime Reporting Two-Voice Dictation	3
+RCR 207	Realtime Reporting Technology	1
+RCR 116	Realtime Reporting Lab 120/140	6
+RCR 126	Realtime Reporting Lab 160/180	6
+RCR 200	Realtime Reporting Procedures	3
+RCR 206	Realtime Reporting Lab 200/210	3
+RCR 220	Realtime Reporting Internship	1
+RCR 216	Realtime Reporting Lab 210/225	3
+RCR 218	Realtime Reporting – RPR/State Exam Prep	3

Total Certificate Hours

45

All certificate courses must be completed with a "C" or better.

The following must be completed for the Associate of Applied Science Degree:

CURR 100	1 st Year Seminar	1
CRIM 122	Criminal Law	3
PSYC 155	General Psychology	3
ENGL 101	English Composition I	3
CSIS 105	Computer Literacy Test Out or 1 cr hr if choose to complete course	0
ALHE 105	Medical Terminology	3
COMM 213	Interpersonal Communication	3
SOSC 100	Introduction to Sociology	3

Total Degree Hours

64

+Denotes Certificate Courses

For more information contact:

Program advisor
Tina Oelke, 785-248-2821
toelke@neosho.edu

B. 2017-2018 College Catalog

The 2017-2018 College Catalog has been revised to reflect updated policies and information. This is a “living” document, and we clearly alert our constituents that the online catalog is the official document as we do process necessary updates to the online version each academic year. We reduced the number of printed catalogs several years ago as more people become accustomed to the online version, and recognize it as the most up-to-date information source. We maintain hard copies for those who request it. A draft of the 2017-2018 College Catalog is provided as a separate document for review.

It is important for the Board to remember that when they approve this catalog, they will be giving administration the “standing permission” to change these policies and procedures to better serve the students as needed, and not returning the catalog to the Board for re-approval every time there is a change. It was the president’s recommendation that the Board approve the 2017-2018 College Catalog.

Resolution 2017-14

RESOLVED, that the Board of Trustees of Neosho County Community College approves the 2017-2018 College Catalog as presented.

On motion by Dennis Peters and second by Jenny Westerman the above resolution was approved unanimously.

C. MOU for Equipment Sharing

As the Board knows, the College must lease equipment on a regular basis to assist with maintenance and operation of our facilities. Some of the main pieces of equipment the College leases regularly are lifts of various types such as scissor, vertical mast, articulated boom and bucket trucks. Leasing of these various lifts costs the college approximately \$1,500-\$2,000 annually, and the lifts available do not always meet our needs specifically or are even available to us.

The College has maintained a close working relationship with the Chanute Recreation Commission (CRC) for decades. The CRC continues to use several of our grass areas for soccer at various times of the year and gave the College a substantial gift towards the construction of restrooms at the new softball complex. Likewise, the CRC allows various College athletic teams including volleyball and basketball teams to use their facilities on a regular basis. Most recently, the College and CRC have made improvements to the CRC facility to enhance quality practice time as well as provide for security monitoring for our cheer/dance team while at the facility.

While working with CRC staff on these improvements, it was noted that the CRC also had similar needs for the use of some type of lift. Discussion with the CRC director led to a possible purchase of a lift by the CRC which might be shared by the College to save money for both entities. The attached memo of understanding (MOU) between the Chanute Recreation Commission and Neosho County Community College outlines the scope of both parties’ understanding and responsibilities for the purchase and sharing of a specific type of lift as noted above. It would be the intent of the College to roll funds allocated in this year’s budget for the lift and combine those funds with additional funds from next year’s budget to make a one-time rental fee to the CRC for the purchase of an agreed upon lift that will serve 95% of both the College’s and the CRC’s lift needs for the foreseeable future.

It was the president's recommendation that the Board approve the Equipment Sharing Agreement memo of understanding with the Chanute Recreation Commission of Chanute, Kansas as noted.

Resolution 2017-15

RESOLVED, that the Board of Trustees of Neosho County Community College approves the Equipment Sharing Agreement memo of understanding with the Chanute Recreation Commission of Chanute, Kansas.

On motion by Charles Boaz and second by Dennis Peters the above resolution was approved unanimously.

EQUIPMENT SHARING AGREEMENT

DESCRIPTION OF EQUIPMENT ITEM OR ITEMS (THE "EQUIPMENT")

ACQUISITION COST FOR EQUIPMENT:

PURCHASER/OWNER:

Chanute Recreation Commission (CRC)

LESSEE/CO-USER:

Neosho County Community College (NCCC)

1. **Agreement to Share.** CRC intends to purchase Equipment described above and CRC and NCCC agree to a sharing arrangement to use the Equipment.
2. **Term.** The Term of this Agreement shall begin upon CRC purchase of the Equipment for the Acquisition Cost and shall continue for the estimated useful life of the Equipment which is ____ years, or until the Equipment is sold or is inoperable, whichever occurs first. At the end of the Term the parties will communicate to decide on continuing the Agreement, in one-year extensions, and whether or not to continue insurance and maintenance agreement coverage.
3. **Rental.** At the beginning of the Term, NCCC will pay a one-time rental to CRC equal to one-half of the total Acquisition Cost. In addition, NCCC shall reimburse CRC on a periodic basis in response to statements or invoices for the same, one-half of ongoing ownership costs of the Equipment, including but not limited to the following:
 - a. Insurance
 - b. Costs for maintenance or repair
 - c. Consumable parts, fuel, etc.
 - d. Mutually agreed accessories, equipment, attachments, or enhancements.If NCCC advances any of the above ongoing ownership costs, CRC shall similarly reimburse NCCC for one-half of such amounts.
4. **Security and Insurance.** Each party will safeguard the Equipment when in the party's possession. In the event of the Equipment's damage, loss, theft, or destruction, an insurance claim will be made and the proceeds from the paid claim will be shared equally by the parties. The parties will communicate and decide on replacing the Equipment at such an occasion and executing another agreement on ownership and use. Unless agreed otherwise, CRC will maintain casualty insurance upon the Equipment with NCCC shown as an additional named insured.
5. **Annual Usage – Hours of Use.** Strict records of the usage of the Equipment will be kept by each party. It is intended that each party will use the Equipment equally. Usage by a party in excess of 60% of hours of use for the year requires a compensatory payment to the other party for the fiscal year to properly allocate the fiscal year costs between the parties based upon use. Similarly, if records of use for two consecutive years reflect that one party's use of the Equipment exceeds 60%, the other party may require adjustments to the rent, shared expenses, and ownership at termination. If the parties cannot mutually agree to an adjustment, then either party may unilaterally terminate the Agreement

triggering either a mutually agreed buyout as provided for at the end of the Term, or if a buyout cannot be agreed upon, then sale to a third party with proceeds divided equally as provided below.

- 6. **Sharing Arrangements – Passing Equipment Between Parties.** The parties agree not to schedule use of the Equipment on the same dates and times that would result in a conflict in the desired use of the Equipment. Each party will assign responsible members as transfer agents to deliver the Equipment between the parties at mutually agreed times.
- 7. **Use Restrictions.** The Equipment shall only be used for the official business of CRC and/or NCCC. It shall not be leased for personal use by others, nor rented to third parties in contravention of provisions contrary by the insurance carrier(s) holding loss, damage, and theft insurance coverage on the Equipment.
- 8. **Ownership at Termination of Agreement.** This is a Lease-Purchase Agreement and at the end of the Term or upon early termination, NCCC shall be entitled to 50% ownership of the Equipment unless it expressly disclaims exercise of its option to purchase in writing. By mutual agreement, one party may buy out the other’s interest in the Equipment for one-half of the agreed depreciated value of the Equipment, or if the Equipment is sold, each party shall receive one-half of the net seller proceeds.
- 9. **Governing Boards.** This Agreement must be approved by each party’s governing Board, and noted in the official minutes of each organization, a copy of said minutes to be provided to the other party.
- 10. **NCCC Statutory Requirements.** Pursuant to K.S.A. 10-1116c, the Agreement must be approved by a majority vote of all members of its Board of Trustees, and this Agreement must specify:
 - (1) The amount of capital cost required to purchase the item if paid for with cash \$ _____
 - (2) The annual average effective interest cost \$ -0-
 - (3) The amount included in the payments for service, maintenance, insurance or
other charges exclusive of capital and interest costs \$ _____
 NCCC is obligated to pay only for the periodic payments or monthly installments under the Agreement as may lawfully be made from (a) funds budgeted and appropriated for that purposes during the NCCC current budget year or (b) funds made available from any lawfully operated revenue producing source.
- 11. **Default.** If either party breaches this Agreement, the non-breaching party shall give written notice of such breach. The breaching party shall have ten (10) days to correct any such breach. In the event of a breach of the Agreement that has not been corrected within ten (10) days after the breaching party has received written notice of such breach, the non-breaching party may terminate the Agreement immediately.

Dated effective _____, 2017.

NEOSHO COUNTY COMMUNITY COLLEGE

CHANUTE RECREATION COMMISSION

BY: _____

BY: _____

Printed Name

Title

Printed Name

Title

D. Faculty Renewal Recommendations

As Kansas statutes dictate, the Board must inform contracted full-time faculty of their intent to renew or not renew their contracts before May 1 for the next academic year. These recommendations are given by the faculty member's respective division chair or director then confirmed by the Chief Academic Officer. If a faculty member receives their fourth consecutive contract from the Board, the instructor receives additional due process rights if a request for nonrenewal occurs.

Completion of Probation

The following faculty on the renewal list have completed three probationary contracts. This fourth contract will give them a continuing, non-probationary contract with full rights of due process:

Nikki King
Alan Murray
Alex Myers

Kristy Snyder
Amber Vail

The following coaching faculty on the renewal list has completed three probationary contracts. By statute coaches are not eligible for non-probationary contracts.

Shareese Hicks

NCCC Faculty Recommended for Non-probationary Contract Renewal

The administration recommended the following faculty for non-probationary contract renewal for the 2017-2018 academic year:

Melinda Ayers
P. Kevin Blackwell
Debra Callahan
Michael Campbell
Nancy Carpenter
Chad DeVoe
Rita Drybread
Mark Eldridge
Bobbie Forrest
Curtis Hughes
William Jordan

Luka Kapkiai
Nikki King
Laura Mallett
Janet Mitchell
Alan Murray
Alex Myers
Andrew Ouellette
Susan Rhodes
Eric Row
Kay Shoemaker
Kristy Snyder

Nathan Stanley
Amber Vail
Cheryl VanHemert
Kristin Varner-Lee
Dyan Vespestad
Paul Walcher
Richard Webber
Mary Weilert
Steve Yuza
Ruth Zollars

NCCC Faculty Recommended for Probationary Contract Renewal

The administration recommended the following faculty for probationary contract renewal for the 2017-2018 academic year:

Mishel Andre
Jackie Bennett
Mindy Covey
Modester Gemas

Nick Gemas
Jim Halstead
Crickett Johnston
Marty Moyer

Lindsay Reustle
Kristi Rockers
Dustin Shaffer
Rafael Simmons

Patricia McDonald (Patty is a retired KPERS employee and cannot receive a non-probationary contract)

NCCC Coaches Recommended for Contract Renewal

The administration recommended the following coaches for contract renewal for the 2017-2018 academic year (by statute coaches are not eligible for non-probationary contracts):

Kim Alexander
Jeremy Coombs
J. J. Davis
Asya Herron

Shareese Hicks
Hiroko Matsuura
Steve Murry

Resolution 2017-16

RESOLVED, that the Board of Trustees of Neosho County Community College approves the recommendation from the administration to renew faculty/coaches contracts for the 2017-2018 academic year as presented.

On motion by Dennis Peters and second by Lori Kiblinger the above resolution was approved unanimously.

E. Administrative Employees Contract Renewals

It was the president's recommendation that the Board approve 2017-2018 employment contracts for the administrator and management support employees listed below under the classification system which was approved at the September 2008 Board meeting:

Executive Administrator

Robb, Sarah – Vice President for Student Learning
Smith, Ben – Vice President for Operations (rolling 3-year contract)
Solander, Sandi – Chief Financial Officer

Senior Administrator

Christiansen, Claudia – Director of Development and Marketing
Coomes, Kerrie – Dean of Student Services
Gardner, Marie – Dean for the Ottawa and Online Campuses
Krumm, Brenda – Dean of Outreach and Workforce Development (11 months)
Ranabargar, Kerry – Dean of Operations/CIO
Saddler, Mike – Athletic Director

Administrator

Almond, Jeff – Director of Academic Advising & Testing
Bures, Kyle – Coordinator of the Teaching & Learning Center-Ottawa
Cadwallader, Sarah – Director of International Student Services
Cain, Jennifer – Surg Tech Program Director-Ottawa
Carman, Peggy – Occupational Therapy Assistant Instructor/Fieldwork Coordinator-Ottawa (11 months)
* Chaney, Bart – Student Support Services Project Director
* Clay, Krista – Director of Adult Basic Education
Clements, Lori – Assistant Director of Financial Aid
Covault, Pam – Director of Nursing-Ottawa
Daisy, Jennifer – Director of Financial Aid-Ottawa

- Ferguson, Jennifer – Surg Tech Program Instructor/Clinical Coordinator-Ottawa
(9 months)
- Flett, Barbara – Occupational Therapy Assistant Program Director-Ottawa
- Jacobson, Karin – Director of Human Resources
- Jones, Tristan – Director of Admissions
- Knispel, Todd – Coordinator of Library Services
- * Lyden Heather – Assistant Director of Adult Basic Education
- Morris, Amy – Registrar
- Munsell, Ramona – TRIO Grant Writer (half-time)
- * Nunn, Michaele – Director of Youth Activities
- Oelke, Tina – Assistant Director of Outreach & Workforce Development-Ottawa
- Ouellette, Allison – Director of Residence and Student Life (11 months)
- Rhine, Tracy – Director of Allied Health
- Richardson, Kaleigh – Assistant Director of Residence and Student Life (11 months)
- Ryan, Richard – Health Information Technology Director-Ottawa
- Seibert, Jon – Director of Technology Services
- Seufert, Kyle – Director of Facilities
- Solomon-Smith, Tara – Director of Outreach Programs-Neosho County
- * Wheeler, Jared – Upward Bound Director
- Williams, Jeff – Director of Finance
- * Wiltse, Nicci – Talent Search Project Director
 - * Wolfe, Janice – Retired Senior Volunteer Program Director

Management Support

- Allen, Samantha – Assistant Softball Coach
- * Bazil, Grace – Student Support Services English/Reading Specialist
 - * Bushnell, Nichole – ABE Instructor-Labette
 - * Collier, Jamie – ABE Instructor-Ft. Scott
- Compton, Marisa – Assistant Volleyball Coach
- Crabtree, Devon – Assistant Men’s Basketball Coach
- * Duft, Aubrey – ABE Instructor-Ft. Scott
 - * Fossoy, Dan – ABE Instructor-Independence
- Gilner, Michael – Assistant Baseball Coach
- Hale, Kara – Bookstore Coordinator-Chanute
- * Harrington II, William – ABE Instructor-Independence
- Hauser, LuAnn – Coordinator of Institutional Research and Reporting
- Hicks, Antwon – Assistant Track Coach
- Hudson, Danny – Network Systems Administrator
- Isaac, Nancy – Advertising/Media Coordinator (half-time)
- * Lamer, Steven – ABE Instructor-Ottawa
 - * Lisle, Angela – Student Support Services Transfer/Career Advisor
- Lopez, Jose – Assistant Men’s Soccer Coach
- McDaniels, Jenna – Admissions Specialist
- * Morton, Jane – ABE Instructor-Ottawa
- Owens, Heather, Upward Bound Academic Coordinator
- * Ramsay, Amber – Youth Activities Data Specialist (half-time)
 - * Robinson, Elizabeth – Student Support Services Math Specialist
 - * Robinson, Isaac – ABE Instructor-Chanute
 - * Rose, Mike – Talent Search Academic Advisor (11 months)

Savage, Christina – Healthcare Clinical Support Instructor/Coordinator (10 months)
 Smith, Sarah – Alumni Relations/Development Assistant
 * Steinert, Nancy – ABE Instructor-Labette
 * Stoldt, Tyler – Talent Search Academic Advisor (11 months)
 Sudja, Sally – Assistant to the TLC-Ottawa (11 months)
 Urenda, Tim – Assistant Wrestling Coach
 Vanatta, Kim – Developmental Lab Coordinator
 VanCleave, Brandon – Assistant Women’s Soccer Coach
 Vineyard, Julie – Bookstore Coordinator-Ottawa
 White, Kala – Assistant Cheer Coach
 Winn, Jennifer – Admissions Specialist

* Denotes grant positions. Employment is contingent upon continued funding of the individual grant.

Resolution 2017-17

RESOLVED that the Board of Trustees of Neosho County Community College approves the 2017-2018 employment contracts for the administrator and management support employees listed above under the classification system which was approved by the Board and contingent upon future grant funding for grant employees effective at the end of the current contracts.

On motion by Dennis Peters and second by Charles Boaz the above resolution was approved unanimously.

F. Hourly Non-Exempt Employees Contract Renewals

It was the president’s recommendation that the Board approve 2017-2018 employment contracts for the following hourly, non-exempt employees:

Alexander, Larry – Bus Driver (part-time)
 Allen, Karl – Bus Driver (part-time)
 Anderson, Tracy – Custodian
 Barker, Steve – Safety Officer (half-time, 11 months)
 Barr, Mary – Switchboard/Administrative Assistant
 Beeman, Gloria – Office Services Clerk
 Benton, Patty – Cashier-Ottawa
 Berbaum, James – Maintenance-Ottawa
 Bitts, Kendall – Groundskeeper (part-time)
 Buchanan, Richard – Desktop Support Technician-Ottawa
 Burk, Cheryl – Administrative Assistant to Health Occupations (half-time)
 Burkholder, Kevin – Safety Officer
 * Carroll, Daniel – Administrative Assistant for Upward Bound
 Clinesmith, Trisha – CLC Associate (half-time)
 Crawford, Sharlene – Custodian
 Crawford, Steve – Maintenance-Electrician/Plumber
 Dix, Marcy – Financial Aid Specialist-Ottawa (part-time, 27 hrs wk)
 Dodson, Joyce – Custodian-Ottawa (half-time, 10 months)
 * Donovan, Lindsay – Student Support and Data Specialist for Student Support Services
 Ensminger, Kim – Administrative Assistant to Athletic Director
 Ewen, Mary – Accounts Payable/Payroll Clerk

Fairchild, Cindy – Administrative Assistant to Health Occupations-Ottawa (half-time)
 Finton, Sara – Administrative Assistant to the Vice President for Student Learning
 Follmer, Traci – Switchboard/Office Services Clerk (half-time)
 Fugate, Jamie – Custodian
 Gilmore, Denise – Administrative Assistant to the President
 Godinez, James – Safety Officer (half-time, 11 months)
 Gray, Terri – Custodian
 Hamm, Kelly – Administrative Assistant to Nursing
 Jacobson, Tony – Financial Aid Specialist (part-time, 27 hrs wk)
 Kahler, Autumn – Accounts Receivable Clerk
 Kimberlin, Starlet – Library Clerk (half-time)
 Kuzen-Stephens, Lorraine – Library Clerk (half-time)
 Madden, Dan – Maintenance B
 Maring, Virginia – Registration Specialist
 Mayhan, Ed – Safety Officer-Ottawa (half-time, 10 months)
 Mitchell, Dustin – Maintenance B
 Murrow, Gretchen – Cashier
 Myers, Devin – Desktop Support Technician
 Nelson, Monty – Groundskeeper (part-time)
 Parker, Rebecca – Registration Specialist-Ottawa
 Parriott, Paulette – Receptionist/Switchboard-Ottawa
 Rogers, LuAnn – Custodian
 * Roseberry, Gwen – Administrative Assistant to ABE/Receptionist for CLC
 Rossman, Wendy – Administrative Assistant to Nursing-Ottawa
 Schommer, Debra – Administrative Assistant to Division Chairs, Faculty and Assessment
 Coordinator (10 months)
 Smith, Amy – Administrative Assistant to Outreach and Workforce Development
 Smith, Melissa – Administrative Assistant to the Dean of Student Services (half-time)
 Snyder, Rena – Receptionist/Data Clerk
 Solander, T. J. – Maintenance Grounds
 * Thomas, Rhonda – Administrative Assistant for Talent Search
 Unrein, Jyl – Administrative Assistant to the Vice President for Operations
 Wark, Ruthanne – Bookstore Assistant-Ottawa (half-time)
 Westhoff, Rebecca – Custodian
 Wolfe, Amanda – Payroll/Accounts Payable Clerk (part-time, 27 hrs wk)
 Woolman, Sheri – Administrative and Technical Assistant for the Online Campus
 (10 months)
 * *Denotes grant positions. Employment is contingent upon continued funding of the individual grants.*

Resolution 2017-18

RESOLVED that the Board of Trustees of Neosho County Community College approves 2017-2018 employment contracts of the hourly, non-exempt employees listed above contingent upon future grant funding for grant employees effective at the end of the current contracts and conditioned upon continued good standing.

On motion by Charles Boaz and second by Dennis Peters the above resolution was approved unanimously.

G. Executive Session: Employer/Employee Negotiations

On motion by Dennis Peters and second by Charles Boaz the Board recessed into executive session for 17 minutes to discuss matters relating to employer/employee negotiations and to include the President, Vice President for Student Learning, Vice President for Operations, Chief Financial Officer, and the college attorney.

The Board entered executive session at 6:30 pm and returned to open meeting at 6:47 pm. On motion by Charles Boaz and second by Lori Kiblinger the Board returned to executive session for an additional 3 minutes at 6:48 pm and returned to open meeting at 6:51 pm. No action was taken.

H. Executive Session – Non-Elected Personnel

On motion by Charles Boaz and second by Dennis Peters the Board recessed into executive session for 15 minutes to discuss personnel matters of non-elected personnel which if discussed in open meeting might violate their right to privacy with the President on standby.

The Board entered executive session at 6:53 pm and returned to open meeting at 7:08 pm.

Resolution 2017-19

RESOLVED, by the Board of Trustees of Neosho County Community College that the Employment Agreement with Dr. Brian Inbody as President and Chief Executive Officer of Neosho County Community College be extended for an additional one year, for a total of four years, ending in June of 2021, with terms of compensation and benefits, and updating the written Goals and Objectives, all as discussed in Executive Session.

The Chairman of the Board shall provide written Notice of Extension with modified compensation and benefits stated, and updated written Goals and Objectives attached, to be prepared by the Board Attorney on or before May 15, 2017.

On motion by Jenny Westerman and second by Charles Boaz the above resolution was approved unanimously.

IX. ADJOURNMENT

On motion by Dennis Peters and second by Charles Boaz the meeting adjourned at 7:10 pm.

Respectfully submitted,

David Peter, Board Chair

Denise L. Gilmore, Board Clerk

Faculty Senate Board Report

April 2017

Pam Covault- The nursing department just completed a focused visit from our accrediting body. The purpose of the visit was to look at the new curriculum. The outcome was favorable in that the visitor is recommending continued accreditation. She had some very nice things to say about our program. She especially liked our sim facilities--said it was the best she had seen in her 26 visits. She also complimented a tool that Beverly developed for our test blueprinting, saying it was also the best she had seen.

Laura Mallett is working on scheduling a "Blessing of the Hands" event sometime during nurse's week (May 6-12). Several students asked if this is something we could do. Of course, student participation will be optional.

Several faculty are planning to attend the "Nurses Night at the K" event at Royals stadium May 16th. Some faculty and students went last year and had a great time. It is a great time to relax a little with our colleagues. Nikki King is organizing that event for us.

The nurses have been working hard with this new curriculum!

Peggy Carman- The **OTA Student Organization** is organizing a **FUN WALK** event to raise money for the "**Ollie's Helping Hands OTA Student Scholarship Fund**". This scholarship fund was set up in memory of Ollie Hindle, son of Nancy Hindle, who received various therapy services to promote his development and independence. One OTA Student will receive a scholarship in the Fall Semester to cover their text book costs.

Richard Webber- The Business and Innovation Club and STARS partnered for a trip to the Kansas City Startup Village on March 16. The village is a community of business startup entrepreneurs predominately in the technology field. The founder, Matthew Marcus, gave a walking tour of the Village that started about 5 years ago with 1 house. It has now grown to multiple houses and multiple incubator-style shared working spaces that startups may rent. Entrepreneurs were attracted to the neighborhood from all over the country as it was the first to receive Google's gigabit fiber internet.

At Village Square students interacted with a panel of 3 entrepreneurs. Erika Klotz developed software for booking events. Quest Taylor, an ex-Apple software developer, works with under-represented groups to help with their startups and product development. Scott Kalwei worked through the legal web and established a pub with pour your own beer from a smorgasbord of craft tastes. The 3 presenters discussed what drove them to start their own businesses, the thrills and heartaches of entrepreneurs, and the challenges of becoming successful.

Rita Drybread- Phi Theta Kappa attended the International Convention in Nashville TN April 5-9th.

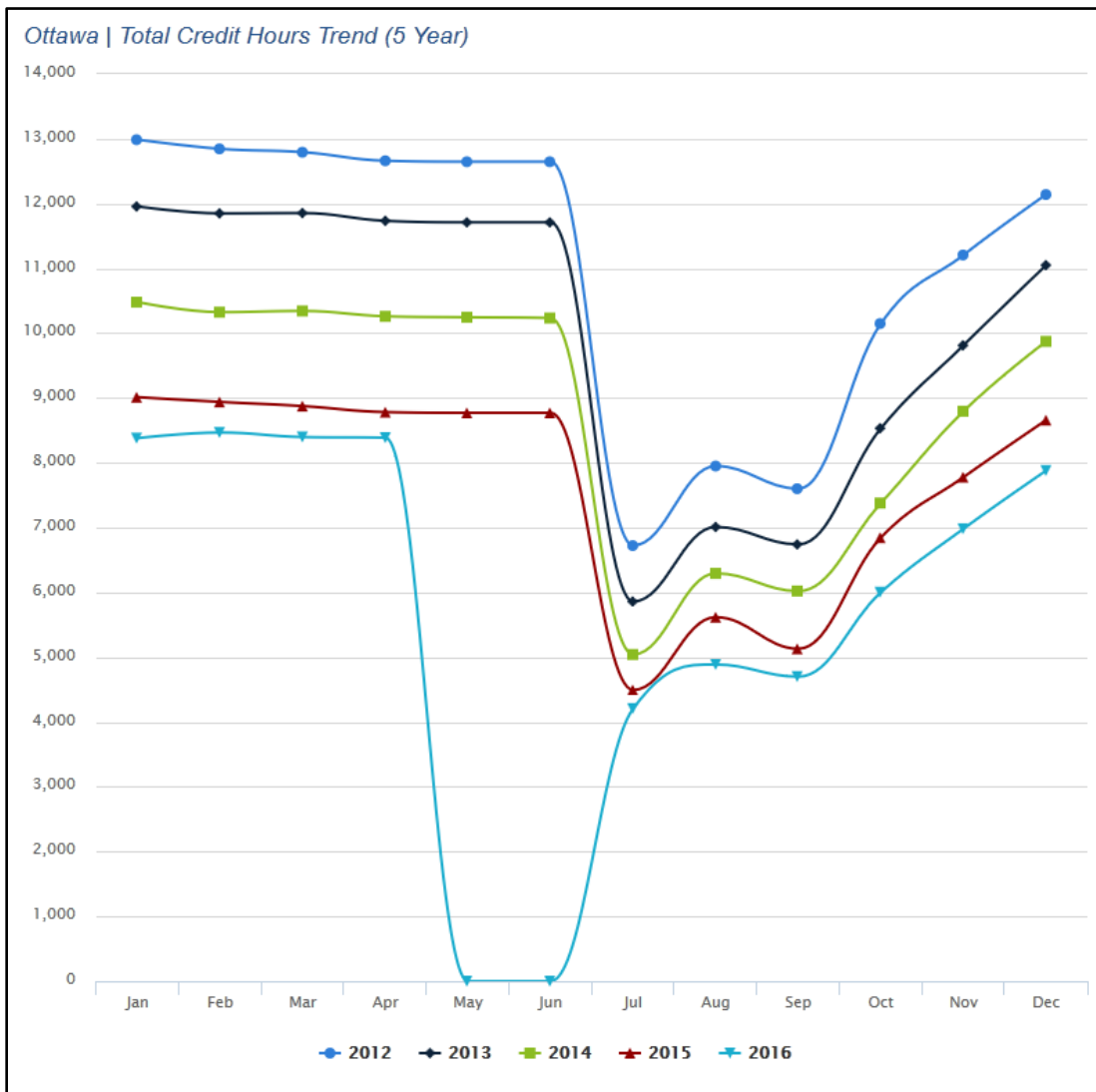
NCCC - OTTAWA CAMPUS REPORT TO THE BOARD OF TRUSTEES

Thank you for this opportunity to report on the Ottawa Campus!

OTTAWA CAMPUS ENROLLMENT

Neosho County's Ottawa Campus has experienced a decline in credit hours over the past several years. A major factor in this decline was the change from the University of Kansas's requirements for every student to take Western Civilizations to the broader KU Core general education requirements. Another factor in decreasing gen ed enrollments was the recent change in prerequisite requirements for the Nursing program.

Below is a chart that shows a five year enrollment trend for the Ottawa Campus. The data for this chart is not "final" data, but is designed to give us a comparison of the number of credit hours on this day for the past five years.



Examining the data for the months of April shows the following:

Year	Credit Hours	Change in Credit Hours	Rate of Change
2012-2013	12,661		
2013-2014	11,734	-927	-7.3%
2014-2015	10,261	-1473	-12.6%
2015-2016	8,771	-1490	-14.5%
2016-2017	8,387	-384	-4.4%

EFFORTS TO INCREASE ENROLLMENT

- We have discussed increasing the number of educational programs available at the Ottawa Campus. Development of one new program at the Ottawa Campus was written into the Title III Grant, with the possibility of a second program also being offered at Ottawa. If we are awarded this grant, we could see new programs as soon as next academic year, but would likely be after that.
- As a beginning point to discuss enrollment trends at Ottawa, we held a campus-wide meeting for employees to discuss the class schedule. The Ottawa Campus has a “block” schedule with classes typically meeting on Mondays & Thursdays, Tuesdays & Fridays, or Wednesdays. The night schedule, classes that start at 4pm or later, is typically block classes that meet once each week. The first class time of the day has been 8:30am. There were several ideas shared during this meeting, including possibly starting classes earlier in the day and changing the days to mirror a traditional college schedule (MWF / TR). We also discussed the weekend classes, academic programs, specific course requests, and other suggestions from employees. This discussion primarily focused on the schedule for general education courses; however, many of these classes are prerequisites for our programs, so we need to be cognizant of the needs of the programs.
- The schedule discussions which began in the Fall provided background information for us to suggest a modification to the Ottawa schedule when needed this Spring. In January of this year, we held a meeting with several local school districts to discuss options for concurrent / dual credit courses. The districts that have been part of this discussion include West Franklin USD #287, Central Heights USD #288, Wellsville USD #289, Anderson County USD #365, Baldwin City USD #348, Osawatomie USD #367, Paola USD #368. [Ottawa USD #290 was not part of this meeting as we have a separate initiative, the C3 agreement, with them.] The primary changes to the Ottawa schedule include starting the classes a little bit earlier in the morning and modifying the days so that classes run as Monday/Wednesday, Tuesday/Thursday, and Friday.

Many of these smaller districts have seen a reduction in the number of teachers who meet the HLC qualifications to teach college classes. In addition, we end up offering three or more sections of a class at different high schools when the total number of students enrolled in those sections could be combined into one section. Further, we know that we have declining enrollment in classes at the Ottawa Campus, so we have empty seats in classes. Based on the feedback during that meeting in January, we have created the Northern High School Initiative, where students from select school districts will come to the Ottawa Campus for dual credit courses. As part of the agreement, we are offering a reduced tuition and fee rate of \$75 per credit hour. This is an effort to make our classes even more affordable for our high school students, who are not eligible for federal financial aid. The agreement specifically covers general education classes and we are targeting the morning time slots, from 8:15 – 10:55. A high school student could earn up to 15

college hours each semester. Through this initiative, we are able to offer a broader selection of courses for high school students and at a reduced price.

At this point, it looks like West Franklin, Central Heights, Wellsville, and Baldwin City will all have students attending classes at the Ottawa Campus next year. Discussions are on-going with Anderson County as Tina Oelke has a meeting with them later this week. Overall, the schools are optimistic about the additional opportunities for their students. As you can imagine, this initiative takes a lot of adjustment for the Ottawa Campus schedule and all of the schedules at the high schools. One of the districts has turned into a very big supporter for this idea and is excited about the possibility for a high school student to receive their Associate's degree at the same time they receive their high school diploma.

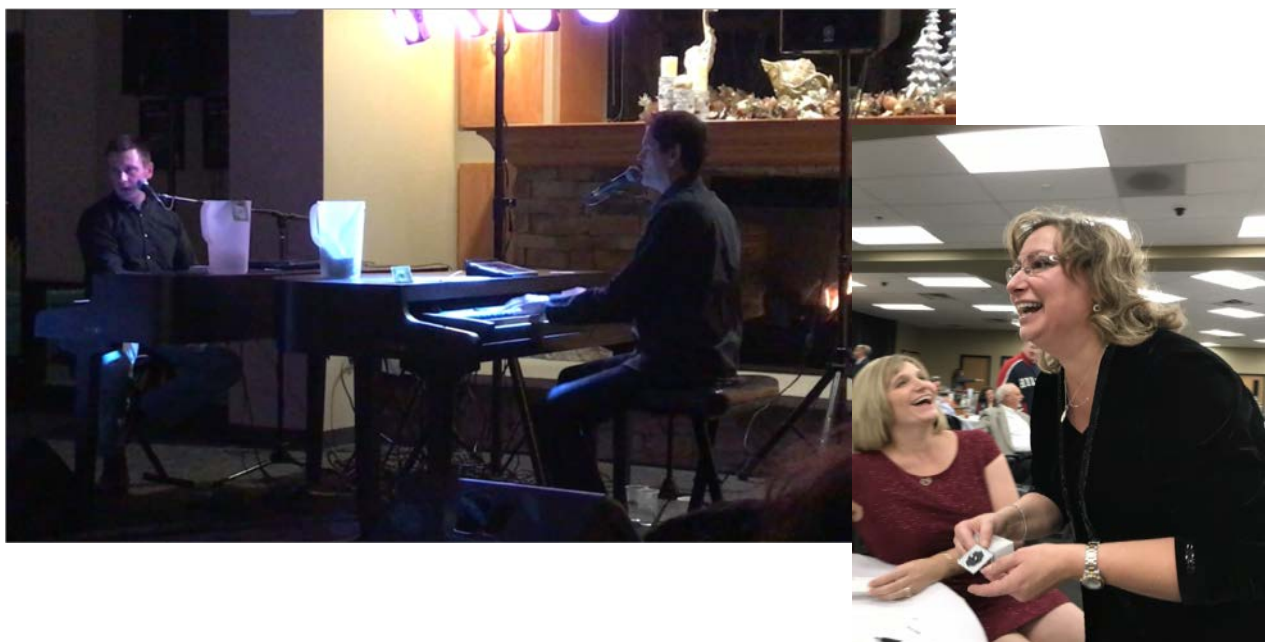
I am including a spreadsheet that shows our planning process as we modified the schedule. Kevin Blackwell, Luka Kapkiai, and I met several times to plan the classes as we sought to balance the schedule, collect feedback from our programs, and meet the high school students' needs as well as our current students' needs

Ottawa F2F & Hybrid - Liberal Arts & Applied Sciences - Fall 2017

	Start	End	Monday	Tuesday	Wednesday	Thursday	Friday	Start	End
1	8:15 AM	9:30 AM	BIOL 111 31	COMM 207 31	BIOL 111 31	COMM 207 31		8:15 AM	10:55 AM
			HIST 201 31	SOSC 101 31	HIST 201 31	SOSC 101 31	BIOL 112 31		
			MATH 150 31	MATH 150 31	MATH 150 31	MATH 150 31	PHYS 172 31		
							CSIS 100 31		
BREAK	9:30 AM	9:40 AM							
2	9:40 AM	10:55 AM	ENGL 101 31	ENGL 101 32	ENGL 101 31	ENGL 101 32		10:55 AM	11:00 AM
			ECON 200 31	PSYC 155 31	ECON 200 31	PSYC 155 31			
			PHYS 171 31	HUM 104 31	PHYS 171 31	HUM 104 31			
				MATH 113 31		MATH 113 31			
BREAK	10:55 AM	11:00 AM							
3	11:00 AM	12:15 PM	Pre-Comp	BIOL 271 31	Pre-Comp	BIOL 271 31		11:00 AM	12:15 PM
			CHEM 215 31	ENGL 289 31	CHEM 215 31	ENGL 289 31	BIOL 271 32		
			PSYC 263 31	BIOL 257 31	PSYC 263 31	BIOL 257 31	SOSC 100 51		
			ACCT 108 31		ACCT 108 31				
LUNCH	12:15 PM	12:45 PM							
4	12:45 PM	2:00 PM	Reg Alg (12-20-2)	Fund Written Comm (12-45-3-05)	Reg Alg (12-20-2)	Fund Written Comm (12-45-3-05)		12:45 PM	3:35 PM
			Read Prof (12-20-2)	BIOL 272 31	Read Prof (12-20-2)	BIOL 272 31	BIOL 272 32		
			Read in Disciplines	BIOL 258 31	Read in Disciplines	BIOL 258 31	CURR 100 31 (12-45-3-20) FB		
			CHEM 216 31 (12-45-3-20)	PSYC 155 31	BIOL 257 31	PSYC 155 31			
BREAK	2:00 PM	2:05 PM							
5	2:05 PM	3:20 PM	CHEM 216 31 (12-45-3-20)	Int Alg (2:05-3:45)	BIOL 258 32 (2:05-4:45)	Int Alg (2:05-3:45)		3:35 PM	5:00 PM
			SOSC 100 31	HIST 207 31	SOSC 100 31	ENGL 101 51			
BREAK	3:20 PM	4:00 PM							
6	4:00 PM	6:30 PM	ENGL 101 41	Pre-Comp (5:35-6:30)		Pre-Comp (5:35-6:30)		5:00 PM	9:30 PM
			HIST 202 41	BIOL 257 41	PSYC 155 41	Goalsetting - 12wk (4-5:10)			
			ART 113 & ART 114	HUM 104 41	ENGL 289 51 (4-5:15)	MATH 113 41			
				CURR 100 41 (4-5:35 FB)	COMM 213 51 (5:35-6:50)	CSIS 105 41 (4-5:35 FB)			
BREAK	6:30 PM	7:00 PM							
7	7:00 PM	9:30 PM		Reg Alg (7-8:40)	ENGL 215 51 (7-8:15)	Reg Alg (7-8:40)		9:30 PM	
			HUM 103 41	BIOL 258 41		SOSC 100 41			
				HUM 205 41		BIOL 272 41 (5:30-8:20)			

ITEMS OF INTEREST

- Over this past year, Kyle Bures, Kevin Blackwell, and I participated in two “Ottawa In Charge” training sessions:
 - In the Fall, we met with Kyle Seuffert and discussed important items for the physical campus. We toured the mechanics room and noted where all the shut-off valves are.
 - In the Spring, we met with Ben Smith and Kerry Ranabargar to discuss our safety / security responsibilities as outlined in the Emergency Action Plan as well as other items like the alarm system, etc.
- Kyle Bures, Jennifer Daisy, Paulette Parriott, and I met regularly this past year to discuss the process for Service Scholarship selections at the Ottawa Campus. We revised the documentation and the calendar for important dates to simplify the process. We also held an informational meeting with all staff to cover the changes. The Ottawa Campus holds an in-service for student employees during the August and January inservice weeks. The August in-service featured Tina Oelke as the speaker, presenting “It’s Good Enough For Me: Managing and Meeting Expectations”. The January in-service featured Ben Smith, who presented an overview of Title IX and mandatory reporting to all student employees.
- To help the Ottawa staff better understand the processes of other departments, during our staff meetings, we now include a “department spotlight”. These spotlight reports generally include a description of their department functions as well as answering the question “what I wish others knew and could tell students about our department”. The following departments have presented:
 - TLC (Kyle Bures and Sally Sudja)
 - Nursing (Wendy Rossman)
 - Bookstore (Julie Vineyard), and
 - Online (Sheri Woolman)
- The President’s Scholarship Gala was held on Saturday, December 3rd this year. We raised approximately \$15,000 from the event this year. In honor of the Neosho’s 25th year in Ottawa, our theme was A Silver Celebration. Our entertainment this year was dueling pianos. We also had a diamond earring raffle this year.



- Several higher-education related entities have met at the Ottawa Campus this year:
 - The Kansas Community College Leadership Institute (KCCLI) held its orientation session at Ottawa in July.
 - The Kansas Council of Deans and Directors of Continuing Education and Community Services met at Ottawa in September. Kyle Bures and Sally Sudja presented on the TLC. Marie Gardner presented on the Online Campus Training Programs.
 - Participants in the Jobs for the Future Accelerating CTE grant are meeting in Ottawa tomorrow and Thursday.

TEACHING AND LEARNING CENTER

Kyle Bures, Coordinator, reported the following information:

Academic Support

- Peer/Professional Tutoring
 - The TLC organized its first Tutoring Retreat in August. It featured tutoring strategies, and offered attendees an opportunity to apply them to scenarios via role play. Attendance was 100%!
 - In the Fall 2016 semester, the TLC provided access to over 250 hours of drop-in tutoring and support, and documented over 50 hours of contact one-on-one with students outside of class.
- Boost Camps
 The TLC organized and hosted “Boost Camps” over the Summer 2016 semester as an opportunity for students with marginal placement scores to attend a four-day (two hour sessions) workshop to earn a complimentary attempt to retake the ACCUPLACER to improve their placement. Although participation was lower than anticipated, there were some great success stories. Thanks to our Boost Camp instructors Sally Sudja (English) and Monica Sobba (Math). A quick recap is shown below:
 - 1 student participated for math, and improved their placement from Beginning Algebra to above College Algebra.
 - 2 students participated in English, and averaged a 51 point gain on ACCUPLACER Sentence Skills, improving their placement from Fundamentals of Written Communication to Composition I.
- Workshops
 The TLC periodically hosts workshops based on demand for certain topics. One routine offering is prep for the TEAS test, used as an admission standard for three healthcare programs on campus. Honey Aho, Mary Grimes School of Nursing student, and English / Reading instructor, Sheri Harshaw, presented the workshops which are organized to help Surg Tech, OTA, and Nursing applicants prepare for their TEAS admission test for their respective programs. For Spring 2017 the TLC organized 3 total workshops, with (21) in attendance. The workshops were also made available and attended via Zoom for distance students.

Advising Support

Continued “Advising Squaretables” for Ottawa advisors and staff each semester. These meetings invite representatives from departments outside of advising (admissions, financial aid, outreach, etc.) to share updates and input as they relate to current issues in advising, as well as affords advisors an opportunity to share updates and issues with advising that might impact other departments.

Test Proctoring

- Since May of 2016, the TLC staff has delivered over 200 proctored tests through our proctor files system, which allows instructors to leave make-up or proctored tests in the TLC with instructions. The TLC staff then ensures that the student is either proctored by staff, set up under video surveillance, or placed in an isolated group study room to help ensure legitimacy of testing.
- TLC has coordinated with the Nursing program to deliver 6 Computer Test-Outs for the CSIS 105 Literacy course to help students meet requirements for the Nursing degree
- TLC Conference Room space has been used as the check-in site for all TEAS and STEP tests for the Ottawa Nursing program over the last year.
- The TLC has had 95 GED individual Pearson VUE testing session registrations through the Ottawa site alone since last May. The TLC has also provided Pearson VUE certification testing for 7 Medical Assisting students, and 11 Phlebotomy students.
- TLC Staff typically proctors CNA State Testing every first Friday each month. In the Fall 2016 semester, nearly 150 students have been able to test at the Ottawa location rather than travel off-site to test.

Professional Development

- TLC Advising Staff attended the annual Kansas Academic Advising Network (KAAN) Conference at the KU-Edwards Campus in September.
- Kyle & Sally also continue to work on a new article submission to the National Academic Advising Association's (NACADA) quarterly publication, *Academic Advising Today*.
- TLC Staff were also invited to present at the Deans & Directors retreat hosted in Ottawa, providing a spotlight on services and successes.

PROGRAM INFORMATION

Nursing

Pam Covault

Nursing just completed its ACEN focused visit. Their visiting accreditor was on-campus from April 3rd through April 5th. The visit went well, which is great news!

Health Information Technology

Richard Ryan

Richard Ryan is on the ballot for President-Elect for the 2017-2018 Kansas Health Information Management Association. The vote will end on April 16th – good luck to Richard!

Occupational Therapy Assistant

Peggy Carman

- OTA students presented their Adaptive Games in the rotunda on Thursday April 6 from 9:00-12:00. OTA students encouraged NCCC students, staff and faculty to come by the rotunda to watch demonstrations of the adaptive games and ask questions about their adaptive games.

- OTA students recently completed their Health and Wellness Unit. As part of this week long self-awareness project, local exercise instructors were invited to campus to provide a cardio, strengthening, and yoga fitness class.



- 20 OTA coursework students completed 20 hours of Community Based Level I fieldwork in the month of March. Four groups of 5 students each went out to community agencies (COF Ottawa, COF Burlington, Cottonwood Lawrence, and 3-Lakes Learning Center) and spent time getting to know the clients and their daily routines. The OTA groups then organized two different group activities to do with the community based agencies. One activity focused on Wellness and Exercise and one activity focused on Fine Motor and Leisure.

- 18 OTA Level II Fieldwork students successfully completed their first 8-week Level II Fieldwork rotation. They are currently in the middle of their second Level II fieldwork rotation. Students are individually placed at fieldwork sites throughout the surrounding 13 counties for their full time fieldwork placements. Settings include: hospitals (in-patient & out-patient), skilled nursing centers, public schools, and home health agencies.

Adult Basic Education

Jane Morton, Lead Instructor

- Ottawa ABE has served 64 total students this year.
- The Ottawa ABE program graduated 31 of its students in May, and another 14 in December, with 7 students and 3 students, respectively, transitioning into college programs.
- Of our graduates,
 - 11 were in the GED accelerator program
 - 2 in the A-OK Provisio
 - 19 enrolled in the Youth Services Grant

- We have 19 students in progress with some tests passed – and some ready to take.
- NCCC was selected as a recipient of the Accelerating CTE grant – one of only 2 community colleges in Kansas! Steven and I attended a workshop in Paducah Kentucky for program orientation. Our campus will host the follow up conference April 12th and 13th.”

STUDENT ACTIVITIES

- In October, the Ottawa Campus held a “Table of EleMOLEments” food drive in conjunction with Mole Day. Mole Day is observed on October 23rd, because Avogadro’s number is approximately 6.022×10^{23} .
- KOFO held a live remote from the Ottawa Campus during the first week of classes in January.
- The administration hosted a “Texting and Driving” pledge at the beginning of the spring semester. Claudia Christiansen provided thumb bands that read “Texting Kills”.



Student Senate

Tristan Jones, Sponsor

The Ottawa Student Senate hosted the following events / activities this year:

- Fall 2016
 - Clothing donation that was given to Goodwill of Lawrence
 - Finals week breakfast
 - Finals week dinner
 - Snacks for midterms
 - Halloween Costume contest for local elementary students
 - The Souper Bowl Contest
 - Donation Giveaway drawings
- Spring 2017
 - Food Donation
 - Clothing drive
 - Trip to Worlds of Fun for educational engagement of the park history.
 - Midterm snacks

- Finals week breakfast
- Finals week dinner
- T-Shirt giveaway
- Graduating Student Starter pack giveaway
- Tablet giveaway
- Legacy giving to the college (in progress)
 - two benches with plaque
 - door bolts for classrooms and offices
- Donation to the OTA students, "Walk for Ollie"
- Sponsoring a few different Easter baskets
- Offering a Student Senate Scholarship for the coming 2017-2018 school year.

Phi Theta Kappa

Kevin Blackwell, Sponsor

- Our Phi Theta Kappa chapter had an active year. We traveled to Washington, DC in April 2017 for the Phi Theta Kappa International Convention, to Hays, Kansas in September 2017 for the Kansas/Nebraska Region Leadership Conference, and to Lincoln, Nebraska in November 2017 for the Kansas/Nebraska Honors in Action Conference. Our projects included cleaning up our section of US Highway 59 in November 2017, hosting a public forum on Human Trafficking on the Ottawa Campus as part of our Honors In Action Project and helping with KOFO's annual Christmas food drive as part of our College Project.
- We received Honorable Mentions for our Honors in Action and College Projects at the Region Convention. Honey Aho received an Honorable Mention as a Distinguished Chapter Officer, We received recognition for being a 5 Star Chapter and received 5th place for the Distinguished Chapter Award and 3rd place for the Most Improved Chapter Award. Dr. Eldridge and I received Runner Up for Distinguished Advisor Team.
- I am serving in my second year as a Phi Theta Kappa Faculty Scholar. As part of that role, I facilitated a seminar group at the Phi Theta Kappa Honors Institute in Winston-Salem, North Carolina in June 2016 and went to Savannah, Georgia in January 2017 for additional training on the Honors Study Topic: "How the World Works: Global Perspectives". I finished my tenure as the Chair of the Kansas/Nebraska Region Advisory Council and was awarded the Distinguished Advisor Hallmark Award at the Kansas/Nebraska Region Convention in Wichita in March 2017. I am also still serving as the Board President for the Franklin County Historical Society.

I also want to mention that I received the following message from Brad Howard, Owner of KOFO Radio Station regarding Neosho's participation in the KOFO Thanks for Giving food drive. One of the PTK officers participated in a radio interview with Brad.

Marie, Wanted to say thank you for your outstanding food pantry at Neosho County Community College. I was blown away by how much you had this year. Again you had more than anyone else but this year you had about twice what you had last year. Very impressive.

Occupational Therapy Assistant Student Organization

Peggy Carman, Sponsor

- The OTA Student Organization is organizing the first "Ollie's Helping Hands" Fun Walk for Saturday April 29, 2017. This event is a fund raiser to support the Ollie's Helping Hands OTA Scholarship. This scholarship was established through the NCCC Foundations account by Nancy Hindle in memorial to her son Ollie Hindle who passed away last year. Nancy wanted to show support and appreciation for the medical and therapy professionals that assisted Ollie

with his development and growth. The Fun Walk will be at the NCCC Ottawa campus and will go to local neighborhood and to Heritage Park and then back up to the NCCC Ottawa campus. We are getting the word out about the Fun Walk through word of mouth, NCCC social media, KOFO and flyers/registration forms available on campus. We are hoping for up to 100 participants (students, staff, community members).

- The OTA Student Organization is celebrating OT Month in April. This is a particularly special OT Month celebration because our Occupational Therapy profession is 100 years old this year. AOTA (American Occupational Therapy Association) is promoting national celebration and the 100th year celebration was the theme of national conference this year in Philadelphia. We will be celebrating OT Month on the NCCC Ottawa campus on Thursday April 27th in the rotunda. OTA students will be set up at a table to give out information about Occupational Therapy Services, demonstrate some adaptive equipment and give cake away to anyone who wants some.
- Fund Raisers: The OTA Student Organization will be selling walking tacos in the rotunda on Thursday April 27 from 12:00-1:00. The OTA Student Organization will also be conducting our annual 50/50 Drawing. Students get donations for \$1 tickets for the chance of the winner getting half the money collected. Our goal is to have every OTA student/faculty sell at least 20 tickets. This would equal \$400+ and the winning ticket holder would win \$200+ dollars (half the proceeds). Money raised from both of these fund raisers goes back to the OTA Student Organization Foundations Account. It will be used for club events, donations to non for profit organizations, supporting state and national political advocacy committee, and thank you gifts for special presentations to OTA students.

Reading and Creative Writing Club

The Reading and Creative Writing Club sponsored or partnered with other departments for several activities during the 2016-17 year.

- Our organization held an Annual Book Sale*.
- We also celebrated National Punctuation Day Give-Away

In addition, along with the TLC, we co-sponsored:

- Free Thoughts and Silly Sayings Day
 - Although the patient had never been fatally ill before, he woke up dead.
 - An oral contract isn't worth the paper it's printed on.
 - Antidotes are what you take to prevent dotes.
 - At least half the customers who fly to New York come by plane.
 - Bach was the most famous composer in the world, and so was Handel. Handel was half German, half English, and half Italian. He was very large.
 - Before I start speaking, I'd like to say something.
- National Golf Day with a Putting Contest

Sally Sudja, Sponsor

© Original Artist
Reproduction rights obtainable from
www.CartoonStock.com



"I have trouble with punctuation. I just don't have any comma sense."

- Decorate Your Turkey and What I'm Thankful For activity



I am thankful for . . .
Being alive and healthy.

I am thankful for . . .
Family

I am thankful for . . .
LAUGHTER
Without it, I wouldn't
make it through the day.

- Fat Tuesday Pancake Day
- St. Patrick's Day Limerick Contest
Winners were Johnny Douglas (1st), Crystal Hoffman (2nd), Kyle Bures (3rd)

NCCC is the way to go
We do not accept the word "No,"
But rather aim for success
On every quiz and every test
This is how we roll at Neasho.

I have finally enrolled at NCCC
so I am on my way to be
a student at a school
isn't that so cool?
I'm hoping to earn my degree!

In Student Success we are first,
And if it's knowledge for which you thirst,
Then come to the 'Sito,
Where you are sure to then go,
Into the world well versed.

- Annual Easter Egg Hunt (upcoming)

In conjunction with the Culture Exchange Club, we co-sponsored a

- Valentine's Day Chocolate & Olive Tasting plus Rose Sale*

Proceeds from the two items marked with the asterisk (*) were donated to the Praire Paws Animal Shelter in Ottawa.

Science At Home Club

Michael Campbell, Sponsor

The goal of the science-at-home club was to serve our large population of students who are also parents of young kids. These students typically have crowded schedules and want to minimize the time they spend on campus. Club activities were designed to give students something they could do at home with their own children, although students without children were also welcome and frequently participated.

27 September – Owl pellet activity

- Handed out owl pellets to 30 students
- Also gave students explanatory work sheets with an activity people could do at home with their kids

25 October – Kansas fossils

- Handed out collections of 4 fossils similar to those commonly found in Kansas to 41 students
- Also gave out work sheets describing the fossils and where to go fossil hunting

25 November – Bird feeders

- Handed out tube outdoor bird feeders to 25 students
- Also gave out instructions on proper placement and stocking of feeders

31 January – Anatomy coloring book

- Handed out kids Anatomy and Physiology coloring books to 20 students

28 February – Geodes

- Handed out unopened geodes to 29 students
- Also gave out instructions on how to open the geodes and information on how geodes are created

5 March – House Wren birdhouses

- Handed out birdhouses to 20 students

TLC Activities

Kyle Bures

The TLC generally works with another club to provide student activities. In addition to items listed under other club reports, the TLC also coordinated the

- International Selfie (with the Neosho Panther) Day
- Constitution Day celebration

Scrub Club

Jennifer Cain, Sponsor

- Scrub club sold Texas Roadhouse rolls.
- Scrub Club decided to volunteer time at Harvesters in Kansas City from 10am to 12pm on April 29th. Club members will sort frozen food donations at the harvesters warehouse.
- Total amount of funds raised this year: \$1,260.05

COMMUNITY USE OF THE OTTAWA CAMPUS FACILITY

The following list shows the organizations and the frequency that entities use Neosho's Ottawa facility. It also shows the specific dates that organizations utilize the facility. This list includes dates from May 2016 through March 2017. On average, we host 10.2 outside groups each month. A total of \$700 was generated from fees during these months.

Ottawa Campus Facility Usage Report

May 2016 - March 2017

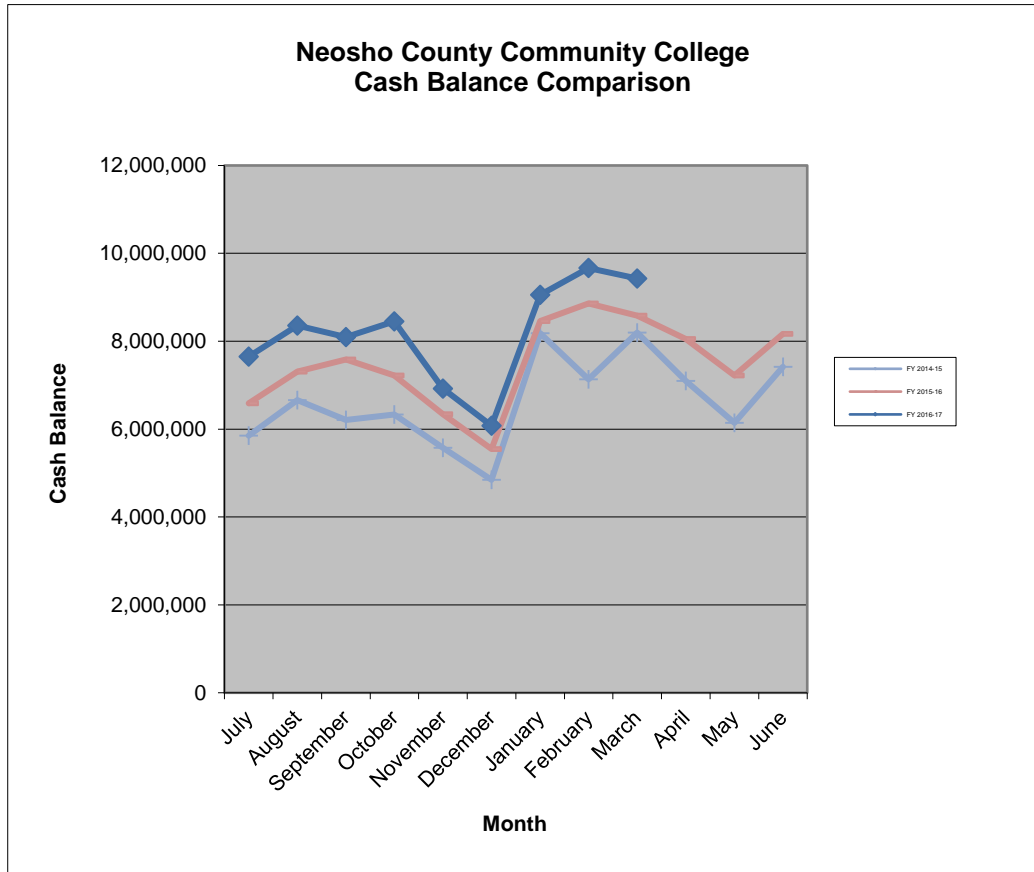
Organization	Room	Date
Kansas Water Office	703	Tuesday, May 3, 2016
COF Training Services	712	Wednesday, May 4, 2016
Franklin Cty Historical Socie	Auditorium	Thursday, May 5, 2016
COF Training Services	712	Monday, May 16, 2016
COF Training Services	714	Wednesday, May 18, 2016
Plexus	201	Wednesday, May 18, 2016
City of Ottawa	Auditorium	Wednesday, May 18, 2016
KU Telemed	517	Thursday, May 19, 2016
Edward Jones	Auditorium	Thursday, May 19, 2016
COF Training Services	711	Tuesday, May 24, 2016
COF Training Services	711	Wednesday, May 25, 2016
Kansas Municipal Utilities	Auditorium	Tuesday, May 31, 2016
COF Training Services	712	Wednesday, June 1, 2016
COF Training Services	712	Thursday, June 2, 2016
Y-Link	712	Tuesday, June 7, 2016
COF Training Services	712	Monday, June 13, 2016
Kansas Rural Center	Auditorium	Monday, June 20, 2016
Y-Link	714	Tuesday, June 21, 2016
COF Training Services	703	Wednesday, June 22, 2016
KU Transportation Center	Auditorium	Thursday, June 23, 2016
Y-Link	714	Tuesday, June 28, 2016
COF Training Services	703	Tuesday, June 28, 2016
Kansas Municipal Utilities	703	Wednesday, June 29, 2016
Kansas Municipal Utilities	703	Thursday, June 30, 2016
COF Training Services	201	Wednesday, July 6, 2016
WSU Environmental Finance	201	Tuesday, July 12, 2016
COF Training Services	705	Tuesday, July 12, 2016
COF Training Services	705	Wednesday, July 14, 2016
KU Telemed	517	Wednesday, July 14, 2016
Ransom Memorial Hospital	713	Wednesday, July 20, 2016
COF Training Services	705	Tuesday, July 26, 2016
Plexus	201	Tuesday, July 26, 2016
COF Training Services	703	Wednesday, August 3, 2016
COF Training Services	703	Thursday, August 4, 2016
COF Training Services	703	Monday, August 8, 2016
COF Training Services	705	Wednesday, August 17, 2016
COF Training Services	705	Thursday, August 18, 2016
COF Training Services	705	Monday, August 22, 2016
Franklin Cty Republicans	Auditorium	Monday, August 22, 2016
COF Training Services	703	Tuesday, August 30, 2016
COF Training Services	703	Wednesday, August 31, 2016
City of Ottawa	Auditorium	Wednesday, August 31, 2016
Franklin Cty Farm Bureau	Auditorium	Tuesday, September 6, 2016
COF Training Services	703	Wednesday, September 7, 2016
COF Training Services	703	Thursday, September 8, 2016
COF Training Services	703	Friday, September 9, 2016
Edward Jones	Auditorium	Tuesday, September 13, 2016
KS MTSS Keystone Learning	Auditorium	Friday, September 16, 2016
SE Kansas Acad. Library Grp	517	Friday, September 16, 2016
COF Training Services	703	Tuesday, September 20, 2016
COF Training Services	703	Wednesday, September 21, 2016
COF Training Services	703	Thursday, September 22, 2016
Chamber of Commerce	Auditorium	Thursday, September 22, 2016
Franklin Cty Republican Com	Auditorium	Monday, October 3, 2016
COF Training Services	703	Tuesday, October 4, 2016
COF Training Services	703	Wednesday, October 5, 2016
COF Training Services	703	Thursday, October 6, 2016
COF Training Services	703	Monday, October 10, 2016

Ottawa Campus Facility Usage Report

May 2016 - March 2017

COF Training Services	703	Tuesday, October 11, 2016
Ziji International	714	Monday, October 17, 2016
COF Training Services	703	Tuesday, October 18, 2016
COF Training Services	703	Wednesday, October 19, 2016
Banker's Life	Auditorium	Wednesday, October 19, 2016
Plexus	201	Tuesday, October 25, 2016
COF Training Services	703	Wednesday, November 2, 2016
COF Training Services	703	Wednesday, November 9, 2016
KU Transportation Center	Auditorium	Wednesday, November 9, 2016
COF Training Services	Auditorium	Wednesday, November 9, 2016
COF Training Services	703	Thursday, November 10, 2016
Girl Scouts	Auditorium	Thursday, November 10, 2016
COF Training Services	703	Tuesday, November 15, 2016
COF Training Services	703	Wednesday, November 16, 2016
Webb & Associates	Auditorium	Thursday, November 17, 2016
COF Training Services	703	Monday, November 28, 2016
City of Ottawa	Auditorium	Tuesday, November 29, 2016
Franklin Cty Leadership	Auditorium	Wednesday, November 30, 2016
COF Training Services	703	Thursday, December 1, 2016
Franklin Cty Farm Bureau	Auditorium	Thursday, December 8, 2016
COF Training Services	703	Tuesday, December 13, 2016
COF Training Services	703	Wednesday, December 14, 2016
COF Training Services	703	Thursday, December 15, 2016
COF Training Services	703	Tuesday, January 3, 2017
COF Training Services	703	Wednesday, January 4, 2017
Franklin County LEPC	Auditorium	Wednesday, January 4, 2017
First Friday	Auditorium	Friday, January 6, 2017
ECKAN	Auditorium	Monday, January 9, 2017
COF Training Services	703	Tuesday, January 17, 2017
PEO	Auditorium	Tuesday, January 17, 2017
Kansas MTSS/Keystone Learn	Auditorium	Thursday, January 19, 2017
Franklin Ctn. Historical Society	Auditorium	Sunday, January 22, 2017
COF Training Services	703	Tuesday, January 24, 2017
COF Training Services	711	Wednesday, January 25, 2017
Franklin County Farm Bureau	Auditorium	Wednesday, January 25, 2017
COF Training Services	703	Thursday, January 26, 2017
COF Training Services	703	Thursday, February 2, 2017
First Friday	Auditorium	Friday, February 3, 2017
COF Training Services	703	Tuesday, February 7, 2017
COF Training Services	703	Thursday, February 9, 2017
COF Training Services	703	Monday, February 13, 2017
COF Training Services	703	Wednesday, February 15, 2017
Franklin County Democrats	Auditorium	Wednesday, February 15, 2017
Franklin County Dev. Council	Auditorium	Thursday, February 16, 2017
KU Telemed	517	Thursday, February 16, 2017
Kansas Dept.of Agriculture	Auditorium	Tuesday, February 21, 2017
Kansas Contractors	Auditorium	Wednesday, February 22, 2017
Willow Domestic Violence Cnt	Auditorium	Tuesday, February 28, 2017
KU Telemed	517	Thursday, March 2, 2017
Kansas Healthcare Association	Auditorium	Thursday, March 2, 2017
First Friday	Auditorium	Friday, March 3, 2017
COF Training Services	703	Wednesday, March 8, 2017
KU Transportation Center	Auditorium	Thursday, March 9, 2017
COF Training Services	703	Monday, March 13, 2017
Franklin County Republican	Auditorium	Monday, March 13, 2017
COF Training Services	703	Tuesday, March 14, 2017
Franklin County Democrats	Auditorium	Wednesday, March 15, 2017
COF Training Services	703	Thursday, March 16, 2017

Thank you for your time tonight and for your continued support of the Ottawa Campus.



TREASURER'S MONTHLY FINANCIAL STATEMENT
NEOSHO COUNTY COMMUNITY COLLEGE
For the Period March 1, 2017 to March 31, 2017

FUND	FUND DESCRIPTION	BEGINNING BALANCE 2/28/2017	RECEIPTS MARCH	JOURNAL ENTRIES MARCH	DISBURSEMENTS MARCH	ENDING BALANCE 3/31/2017
02	Postsecondary Technical Education Reserve	116,142.87	11,932.25	0.00	-358.00	127,717.12
07	Petty Cash Fund	1,074.39	0.00	0.00	0.00	1,074.39
08	General Fund Deferred Maintenance	101,380.00	10.00	0.00	0.00	101,390.00
09	General Fund Equipment Reserve	249,109.93	0.00	0.00	-29,000.00	220,109.93
10	General Fund Unencumbered Fund Balance	2,300,000.00	0.00	0.00	0.00	2,300,000.00
11	General Fund	1,118,143.41	596,346.53	0.00	-944,314.62	770,175.32
12	Postsecondary Technical Education Fund	1,295,172.06	181,850.77	337.72	-223,353.81	1,254,006.74
13	Adult Basic Education Fund	50,227.66	198.00	0.00	-40,523.09	9,902.57
14	Adult Supplementary Education Fund	34,092.87	751.75	0.00	-4,717.47	30,127.15
16	Residence Hall/Student Union Fund	2,408,161.59	147,785.47	0.00	-78,421.10	2,477,525.96
17	Bookstore Fund	748,606.87	41,659.34	0.00	-25,326.30	764,939.91
21	College Workstudy Fund	0.00	3,232.72	0.00	-3,967.60	-734.88
22	SEOG Grant Fund	-962.00	1,898.00	0.00	-936.00	0.00
24	Pell Grant Fund	402.00	285,031.00	0.00	-285,031.00	402.00
25	Student Loans Fund	0.00	480,058.00	0.00	-480,058.00	0.00
32	Grant Funds	-76,858.57	49,110.96	-337.72	-121,670.62	-149,755.95
51	Library Bequest Fund	1,029.96	0.00	0.00	0.00	1,029.96
52	Snyder Chapel Fund	205.64	0.00	0.00	0.00	205.64
65	Student Union Revenue Bond Reserve	69,707.53	0.00	0.00	0.00	69,707.53
70	Agency Funds	1,250,565.58	581,848.99	0.00	-384,925.03	1,447,489.54
90	Payroll Clearing Fund	0.00	0.00	0.00	0.00	0.00
	TOTALS	\$9,666,201.79	\$2,381,713.78	\$0.00	-\$2,622,602.64	\$9,425,312.93
	Checking Accounts					\$7,353,150.82
	Investments					\$2,070,562.11
	Cash on Hand					\$1,600.00
	Total					\$9,425,312.93

President's Report

April 10, 2017

Good Evening Trustees,

The calendar is getting more and more full as we enter the final days of the 2016-2017 academic year. Graduation is just a few weeks away! Here are a few items of interest.

Enrollment

Spring enrollment continues its rather quick rise. Up about 11% over this date last year. We are still up about 5% for the year and it looks like we will end the year that way.

Spring Semester 2017

CAMPUS	YEAR CODE	TERM CODE	RUN DATE	STUDENT TOTAL	CREDIT HOUR TOTAL	% INCREASE OR DECREASE
TOTAL	2015	50	4-11-16	2399	16341	
TOTAL	2016	50	4-11-17	2654	18237	11.60%
CHANUTE	2015	50	4-11-16	526	4613	
CHANUTE	2016	50	4-11-17	595	5258	13.98%
OTTAWA	2015	50	4-11-16	478	3855	
OTTAWA	2016	50	4-11-17	489	3877	.57%
ONL	2015	50	4-11-16	857	4620	
ONL	2016	50	4-11-17	982	5361	16.04%
ODO	2015	50	4-11-16	282	1602	
ODO	2016	50	4-11-17	303	1834	14.48%

Enrollment for summer and fall are underway, although it is very early for those. Summer right now is up about 7% while fall is down about 5%. However, there are many more Panther Enrollment Days to go which cause radical shifts in the spreadsheet at this early stage. We will keep monitoring it of course!

Quick Facts

At your places please find the latest version of our quick facts. I suggest tucking one away in your wallet in case you get asked questions about the college. We will be giving them out at parades, booths, events, etc.

Surplus Sale

With the Board's permission the College will be auctioning off items that we can no longer use. The Auction will be held at 10am on April 22nd near the maintenance area on the Chanute campus.

May Retreat?

Typically the Board has two retreats per year, one in November and another in April or May. If the board would like to have another retreat to discuss the coming year and other topics of importance then I would suggest May 16th, 23rd, or 25th. If the Board is unable to meet then we will delay this until summer.

LaHarpe Welding Program

Things keep falling in place for the LaHarpe program. First the Center received the Goppert grant to purchase the welding equipment which you awarded the bid for last month. Then this week Brenda wrote and we received an Innovative Technology Grant for \$15,572 to partially fund the metal to make the welding booth dividers and tables, the shop stools, and to send 3 instructors to Certified Weld Inspector training.

Now there is even more great news! Preliminary enrollment is underway for our proposed welding program. We were unsure what kind of numbers we would be looking at as this is a new program in a new area. However, between the various districts represented in that area we have 29 students signed up, meaning we only have one seat left! Brenda may add a night class for the community there. It is wonderful to have this much enthusiasm for a new program!

The instructor search continues, however. We are widening our advertisements.

Project Update

The Foundation Office is nearing completion. We are waiting on some cabinets and a few other things before they move over. It looks like the end of this month or the beginning of May before that project is completed.

The fountain work is continuing. The sidewalks are going in this week, weather permitting. Once that is in place the rest will go much faster. Already tests are underway for the water flow down the rocks and the hidden pipe system needed for it. The lighting system will be installed soon as well. Then the benches and the plantings will go in. It will happen fairly quickly as the deadline is graduation, which is about a month away.

Legislative Update

The good news is that the rescission bill for FY2017 is complete and it did NOT involve a second round of cuts for the higher education system in Kansas. Instead the money needed to complete the year will come from the poorly named "idle funds" where the State draws its payments to KPERS and other mandated accounts. As for the next fiscal year, the Legislature will have to have a very busy "veto session" on May 1st in order to complete everything they need to accomplish. The budget is nearly complete and currently there is no cut for higher education for FY18. In fact, for FY19 there is a small amount of new money to reduce our 4% cut we took this year to a 3% cut. Some of the institutions only

took a 3% cut while KU, KSU and all of the two-year colleges took a 4% cut this year. This new money is meant to equalize the cut to 3% for all institutions in FY19.

The huge task to be completed is a new K-12 funding formula that must be done now or the Supreme Court has threatened to close the schools for next year. The cost of that new formula is not yet fully known.

In order to achieve this budget and pay for the new K-12 formula the Legislature will have to pass a new tax plan. Two attempts at a tax plan have already failed, one due to veto, another due to lack of support from the Legislature. If you recall, Legislative leadership did foresee this extended session and has already budgeted for many more days in session. It could be pushed into late May or early June.

There is talk of movement on the campus and hospital concealed carry law set to take effect on July 1, perhaps extending the deadline to remove the stickers by a few years. But that is yet to be seen.

But for this session, please return to your seats and fasten your belts, we may be in for a bumpy landing.

St. Paul Students Place High to Attend National Conference

From Nancy Isaac:

Two St. Paul students have qualified for a Future Business Leaders of America (FBLA) National Leadership Conference in Anaheim, California this June. Recently competing at the state level high school seniors, Dylan Dyke placed 5th and Kyndra Spielbusch placed 3rd out of 197 registered for the state event. The Healthcare Administration test was open to FBLA students in grades 9 through 12. The multiple choice test had questions based on managing financial functions, health insurance, records management, infection control, medical history, and technology. These two students also tied for 2nd place in this event at the district competition level in January. FBLA sponsor, Jennifer Meigs, St. Paul High School, acknowledged that they were able to compete at this high level after completing Allied Health Care classes instructed by Neosho County Community College (NCCC) Allied Health Care Instructor Amber Vail. Some of the NCCC classes they completed were Certified Nurses Aid, Certified Medication Aid and Medical Terminology.



ACEN Visit

Great news! The Mary Grimes School of Nursing had a visit from ACEN, the national accrediting body for nursing, formally known as NLN. The purpose of the visit was to review the new curriculum that the nurses installed last year. The reviewer spent three days with the faculty and the administration and had wonderful glowing things to say about our program, especially the simulated hospitals, which she stated was the best she had ever seen!

In spring of 2018 the ACEN team will be back with a three-person group to do a full accreditation visit. This curriculum-only visit was a great dress rehearsal for that bigger visit next year. The reviewer did give us some items to reinforce before that team gets here.

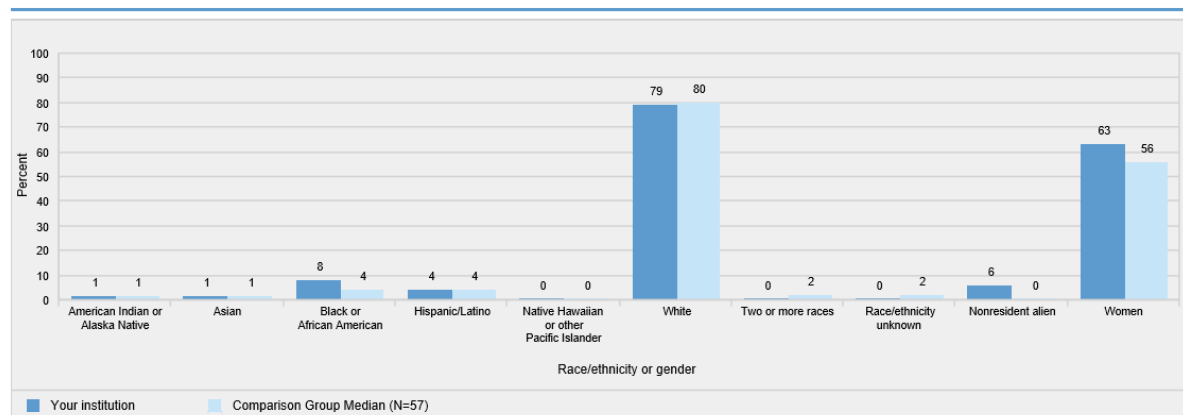
Great job to Pam, Bev and all of the nursing department for a wonderful result!

IPEDS Data

Each year the College must report to the US Department of Education on many different variables known as the IPEDs study. Then, months later, we receive a report back from the Government where our data is compared with other like institutions in the country (i.e. rural two-year colleges in the middle of the country). While the IPEDs data is not perfect, in fact, quite limited in many aspects, it does provide an apples to apples comparison. I will highlight a few charts from the report:

Neosho County Community College

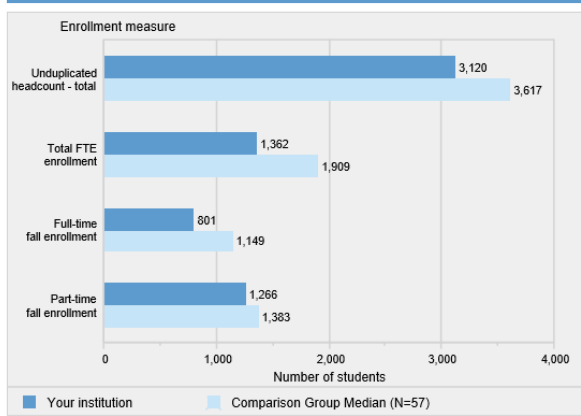
Figure 1. Percent of all students enrolled, by race/ethnicity, and percent of students who are women: Fall 2015



NOTE: For more information about disaggregation of data by race and ethnicity, see the Methodological Notes. Median values for the comparison group will not add to 100%. See "Use of Median Values for Comparison Group" for how median values are determined. N is the number of institutions in the comparison group.

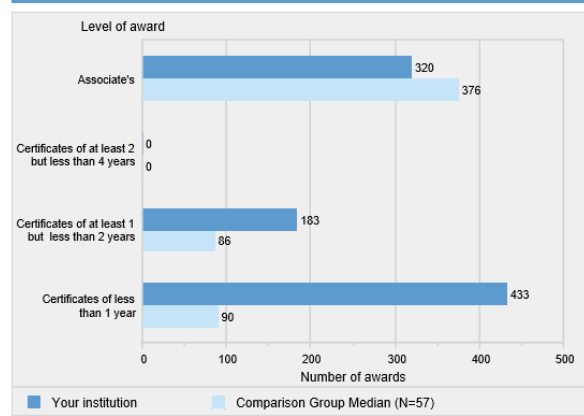
SOURCE: U.S. Department of Education, National Center for Education Statistics, Integrated Postsecondary Education Data System (IPEDS): Spring 2016, Fall Enrollment component.

Figure 2. Unduplicated 12-month headcount (2014-15), total FTE enrollment (2014-15), and full- and part-time fall enrollment (Fall 2015)



NOTE: For details on calculating full-time equivalent (FTE) enrollment, see Calculating FTE in the Methodological Notes. N is the number of institutions in the comparison group.
SOURCE: U.S. Department of Education, National Center for Education Statistics, Integrated Postsecondary Education Data System (IPEDS): Fall 2015, 12-month Enrollment component and Spring 2016, Fall Enrollment component.

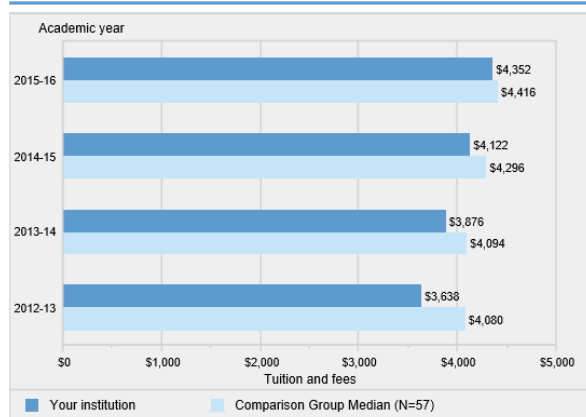
Figure 3. Number of subbaccalaureate degrees and certificates awarded, by level: 2014-15



NOTE: N is the number of institutions in the comparison group.
SOURCE: U.S. Department of Education, National Center for Education Statistics, Integrated Postsecondary Education Data System (IPEDS): Fall 2015, Completions component.

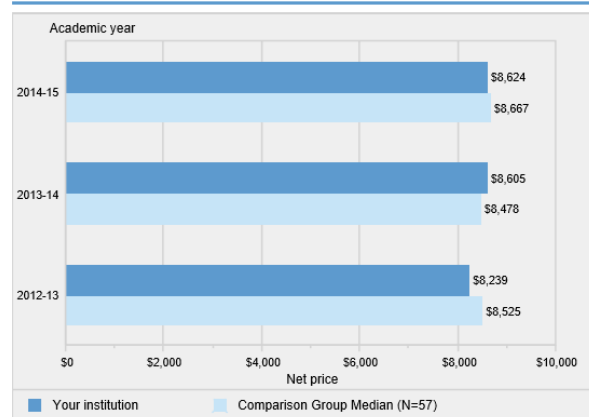
Neosho County Community College

Figure 4. Academic year tuition and required fees for full-time, first-time degree/certificate-seeking undergraduates: 2012-13 to 2015-16



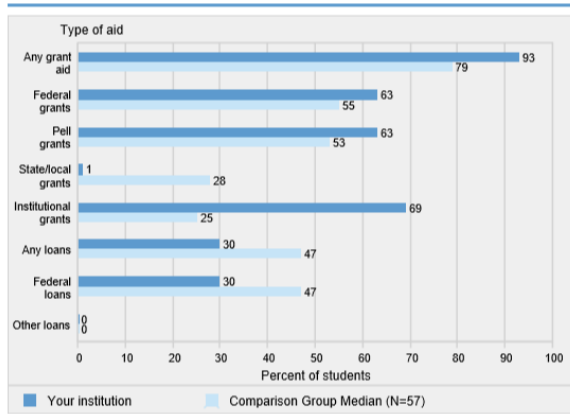
NOTE: The tuition and required fees shown here are the lowest reported from the categories of in-district, in-state, and out-of-state. N is the number of institutions in the comparison group.
SOURCE: U.S. Department of Education, National Center for Education Statistics, Integrated Postsecondary Education Data System (IPEDS): Fall 2015, Institutional Characteristics component.

Figure 5. Average net price of attendance for full-time, first-time degree/certificate-seeking undergraduate students, who were awarded grant or scholarship aid: 2012-13 to 2014-15



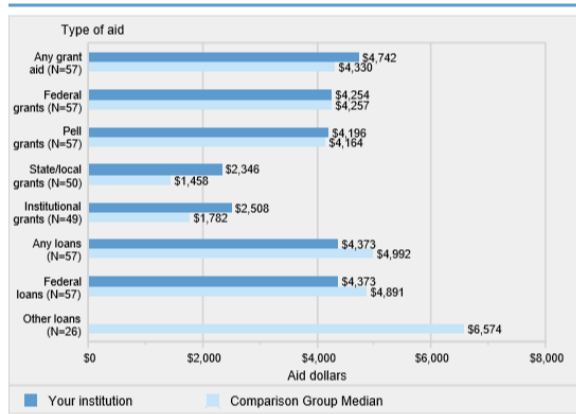
NOTE: Average net price is for full-time, first-time degree/certificate-seeking undergraduate students and is generated by subtracting the average amount of federal, state/local government, and institutional grant and scholarship awarded aid from the total cost of attendance. Total cost of attendance is the sum of published tuition and required fees, books and supplies, and the average room and board and other expenses. For details, see the Methodological Notes. N is the number of institutions in the comparison group.
SOURCE: U.S. Department of Education, National Center for Education Statistics, Integrated Postsecondary Education Data System (IPEDS): Fall 2015, Institutional Characteristics component and Winter 2015-16, Student Financial Aid component.

Figure 6. Percent of full-time, first-time degree/certificate-seeking undergraduate students who were awarded grant or scholarship aid from the federal government, state/local government, or the institution, or loans, by type of aid: 2014-15



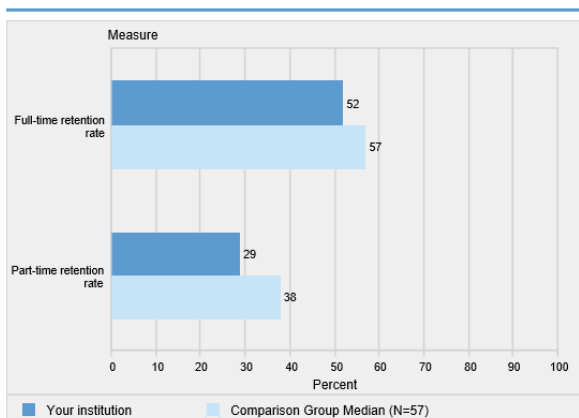
NOTE: Any grant aid above includes grant or scholarship aid awarded from the federal government, state/local government, or the institution. Federal grants includes Pell grants and other federal grants. Any loans includes federal loans and other loans awarded to students. For details on how students are counted for financial aid reporting, see Cohort Determination in the Methodological Notes. N is the number of institutions in the comparison group.
 SOURCE: U.S. Department of Education, National Center for Education Statistics, Integrated Postsecondary Education Data System (IPEDS): Winter 2015-16, Student Financial Aid component.

Figure 7. Average amounts of grant or scholarship aid from the federal government, state/local government, or the institution, or loans awarded to full-time, first-time degree/certificate-seeking undergraduate students, by type of aid: 2014-15



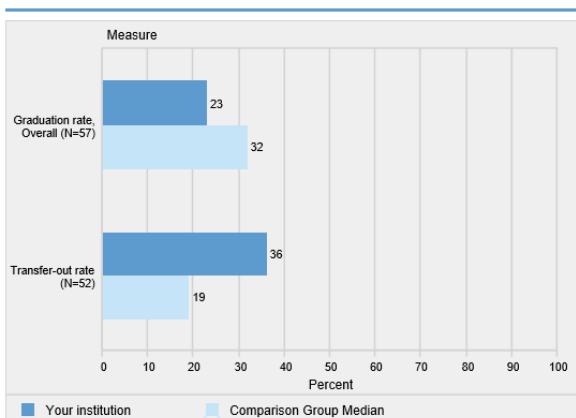
NOTE: Any grant aid above includes grant or scholarship aid awarded from the federal government, state/local government, or the institution. Federal grants includes Pell grants and other federal grants. Any loans includes federal loans and other loans awarded to students. Average amounts of aid were calculated by dividing the total aid awarded by the total number of recipients in each institution. N is the number of institutions in the comparison group.
 SOURCE: U.S. Department of Education, National Center for Education Statistics, Integrated Postsecondary Education Data System (IPEDS): Winter 2015-16, Student Financial Aid component.

Figure 10. Retention rates of full-time, first time degree/certificate seeking students (Fall 2014 cohort)



NOTE: Retention rates are measured from the fall of first enrollment to the following fall. Academic reporting institutions report retention data as of the institution's official fall reporting date or as of October 15, 2014. Program reporters determine the cohort with enrollment any time between August 1-October 31, 2014 and retention based on August 1, 2015. For more details, see the Methodological Notes. N is the number of institutions in the comparison group.
 SOURCE: U.S. Department of Education, National Center for Education Statistics, Integrated Postsecondary Education Data System (IPEDS): Spring 2016, Fall Enrollment component.

Figure 11. Graduation and transfer-out rates of full-time, first-time degree/certificate-seeking undergraduates within 150% of normal time to program completion (2012 cohort)



NOTE: Graduation rate cohort includes all full-time, first-time degree/certificate-seeking undergraduate students. Graduation and transfer-out rates are the Student Right-to-Know rates. Only institutions with mission to prepare students to transfer are required to report transfer out. For more details, see the Methodological Notes. N is the number of institutions in the comparison group.
 SOURCE: U.S. Department of Education, National Center for Education Statistics, Integrated Postsecondary Education Data System (IPEDS): Winter 2015-16, Graduation Rates component.

Open Meetings/Open Records Training

This Thursday at 6:30pm in the NCCC Auditorium we are hosting the Kansas Attorney General's Office for a training on Open Meetings/Open Records. We have had 34 people sign up for the training with many other community colleges, USDs and other public entities in attendance. This is a reminder that

several of you did RSVP for the training, so I hope to see you there! The meeting is open to the public (I'm not trying to be ironic) so everyone is invited to learn about rights and responsibilities of public boards and entities.

Thanks to the AG's office for providing this training free of charge. They are even paying for the refreshments!

Graduation

It's that time of year again, my favorite day – Graduation! Nurses pinning starts at 4:30pm and College Graduation is at 7:00pm both at the Memorial Auditorium. If you would like to attend one or both of those, I would like to see you there about 30 minutes early. Please let me know if you plan to be there for an accurate chair count on the front row.

GED graduation for the Chanute area is May 18th at 6:00pm at the Sanders Auditorium. If you would like to attend that event, please be there about 15 minutes early. Ottawa GED graduation is 10:30am on May 20th at the Ottawa Campus if you would like to attend that event.

Brian's Travels

I will be in and out of the office this month as I attend various award nights at area high schools, but here are the major trips:

- April 14 – College Closed for Good Friday
- April 19-20 – KBOR meeting and the KJCCC Meeting, Lawrence, KS
- April 27 – TEA Meeting, Topeka, KS
- May 5 – First Friday, Ottawa, KS

Have a great week and Happy Easter!